



Energy Program Manager
Eastern Municipal Water District
(Perris, CA)

The District

Recognized as a leader in the water industry throughout California and nationally, the Eastern Municipal Water District (EMWD) is the water, wastewater, and recycled water service provider to nearly one million customers living and working within a 682-square mile service area covering Western Riverside and Northern San Diego Counties. EMWD is governed by a five-member Board of Directors and conducts its business with the support of a highly trained workforce of approximately 607 employees. EMWD's FY 2024-2025 budget is \$619 million, of which \$163 million is for capital expenditures. The District benefits from a strong governance model with alignment between the Board and staff on vision, mission and values, and strategic objectives. This collaboration has had a significant influence on EMWD's success.

EMWD's potable water system includes more than 2,600 miles of distribution pipelines, three groundwater desalination plants, 92 pump stations, 24 potable wells, and 89 storage tanks. Its wastewater facilities include 2,000 miles of sewer collection facilities, 55 sewage lift stations, and four regional water reclamation facilities treating 50 million gallons of wastewater per day. Recycled water systems include 250 miles of pipeline, 7,700 acre-feet of seasonal storage, and 24 pumping facilities.

More information regarding EMWD can be found on the District's website: www.emwd.org.

The Department

Organized within the Administrative Branch of EMWD, the Energy Management Program focuses on the ever evolving and fast-paced field of energy management. EMWD actively pursues alternative sources of energy and strategies to address energy costs and reduce its carbon footprint. EMWD has invested in solar, digester gas utilization, battery energy storage systems (BESS), microturbines, and demand response.

Energy is the District's 3rd largest operating expense of \$30 million per year and staff work closely with other departments such as Engineering and Operations, as well as utilities such as Southern California Edison and the Southern California Gas Company.

The Position

Under general direction of and reporting to the Senior Director of Administrative Services, the Energy Program Manager plans, organizes, manages, and coordinates energy management programs and strategies; monitors, advises, and participates in legislative and regulatory processes; formulates positions on energy-related matters affecting EMWD while engaging key stakeholders, industry associations, energy utilities, and policy makers in guiding outcomes; analyzes data to identify efficiency and cost control measures in order to prepare energy budgets and forecasts; manages applications for funding opportunities; and performs related duties as assigned.

Some duties of the Energy Program Manager include:

- ▶ Plans and coordinates the development of energy management policies and projects in accordance with strategic plans and direction.
- ▶ Monitors, reports, and actively participates in energy-related legislation and regulatory proceedings and developments.
- ▶ Reviews and approves expenditures and works closely with energy-serving utilities and marketers to analyze rates, manage costs, and optimize savings and program objectives, and to establish savings targets and benchmarks.
- ▶ Interprets and communicates utility rules and requirements to internal departments and works with energy-serving utilities to remove obstacles, avoid delays, and advance District objectives.
- ▶ Serves as EMWD's lead in pursuing and managing programs for local, state, and federal energy-related funding and incentives.
- ▶ Researches and remains current with new and innovative technologies and trends within the energy and water/wastewater industries and makes appropriate recommendations.
- ▶ Evaluates historic and current energy consumption and forecasts the effects of utility rates and changes in legislative and regulatory conditions to project future energy costs.
- ▶ Provides input and assistance on energy budget preparation and monitors and reports consumption and expenditures.
- ▶ Develops data and responds to requests for information supporting energy-related studies, assessments, and project requirements.

- ▶ Advises, trains, and informs departments and staff on energy management strategies and programs, conservation methods, and field or facility design improvements.
- ▶ Ensures staff observes and complies with all District and mandated safety rules, regulations, and protocols.
- ▶ Performs related duties as assigned.

The Opportunity

The District prides itself on fostering a welcoming, collaborative and progressive environment. Departments within the organization work closely together, sharing ideas, and solving problems collectively. This strong teamwork has contributed to the ongoing drive for innovation and the District's reputation as a premier employer. EMWD seeks an experienced energy professional with a keen sense of business to join this team.

The Energy Program Manager will focus on priorities such as:

- ▶ **Day to Day Administration** – Oversee the administration of energy rates and procurement.
- ▶ **Capital Improvements** – Initiate energy-related capital improvement projects such as solar and battery energy storage systems.
- ▶ **Grants** – Implement projects while seeking and reporting on grants and incentives.
- ▶ **External Relations** – Work with other government agencies (state and federal) as well as regional utilities.
- ▶ **Proactive Business Management** – Stay abreast of energy incentive programs. Continue to pursue opportunities like low carbon credit fuel standard programs that EMWD would benefit from.

The Ideal Candidate

The ideal Energy Program Manager will be well-versed in energy procurement strategies and possess a strong understanding of local, state, and federal energy-related incentive and funding programs. A commitment to maintaining high standards of customer service is crucial. This individual will also demonstrate outstanding project management and presentation skills. A key responsibility will be communicating the program's transactions, contract obligations, and opportunities effectively to a range of diverse stakeholders, ensuring clear understanding across all audiences.

The ideal candidate will be passionate and committed to helping the District maximize its efforts in energy management and enjoy being the point person with the utility industry on behalf of EMWD.

Experience, Education and Certifications

Any combination of experience and education that provides the required knowledge and abilities is qualifying, along with the specific licenses/certifications as outlined below:

Equivalent to a bachelor's degree from an accredited college or university with major coursework in business or public administration, electrical engineering, or a related field; AND Five (5) years of progressively responsible energy management experience.

- ▶ Certification as a CEM (Certified Energy Manager) is desired.
- ▶ A valid California driver's license and the ability to maintain insurability under EMWD's Vehicle Insurance Policy.

Candidates from both the public and private sectors are invited to apply.



Compensation and Benefits

The annual salary range for this position is \$133,099 to \$165,651. In recognition of the value its employees deliver to the organization, EMWD offers a generous compensation and benefits package which includes:

- ▶ **CalPERS Retirement** – Classic Members: 2% at 55 benefit formula, employee pays the 7% contribution. New Members: 2% at 62 benefit formula, employee current contribution is 7.5%. EMWD does not participate in Social Security. Retiree Medical Coverage provided through CalPERS with EMWD providing the PEMHCA minimum
- ▶ **Deferred Compensation** – Two programs are offered to employees: 401(a) – EMWD provides annual contributions of \$1,180 and a 457 voluntary plan where EMWD provides a match to the 401(a) equal to 4.5% of employee's annual salary or 6.0% for new hires who do not qualify under the PERS Classic tier
- ▶ **Medical Plans** – Several health plans are offered, with EMWD currently contributing up \$2,739/month towards the premiums for employee and family; medical in-lieu program is available with required proof of coverage
- ▶ **Dental Plan** – Full coverage for employee and family in the base plan at no cost with EMWD contributing up to \$1,560 annually. Employees have the option to elect an enhanced plan with the employee paying the difference through voluntary payroll deductions
- ▶ **Vision Plan** – Full coverage for employee and family in the base plan at no cost with EMWD contributing up to \$245 annually. Employees have the option to elect an enhanced plan with the employee paying the difference through voluntary payroll deductions
- ▶ **Voluntary Plans** – Health Care and Child/Dependent Care Flexible Spending Account, supplemental accident, cancer, critical illness, life and AD&D, pet, and short-term disability insurance available through payroll deductions
- ▶ **Life Insurance** – Equal to annual salary up to a maximum of \$250,000 at no cost. Employees may purchase up to an additional \$500,000 in life insurance with EMWD paying 50% of the premium
- ▶ **Paid Time Off (PTO)** – 176 hours per year, increasing after year 5 completed
- ▶ **Holidays** – 10 paid holidays and 3 floating holidays per year
- ▶ **Bereavement Leave** – up to 5 days
- ▶ **Tuition Reimbursement** – up to \$6,198 annually
- ▶ **Employee Assistance Program (EAP)** – Available to employees and their families
- ▶ **Telecommute Opportunities** – Available to qualifying employees on a case-by-case basis when operationally feasible and accordance with District's Telecommute Policy
- ▶ **Alternative Work Schedule** – Employees are provided opportunity to work a 4/10 or 9/80 work schedule dependent on position and operational needs

How to Apply

Please apply **on-line** by **May 5, 2025** at www.allianceRC.com. EMWD anticipates having the first round of final interviews during the week of May 19, 2025. For questions, inquiries or candidate recommendations, please contact:

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